



Terms of Reference

GCF Readiness and Preparatory Support Programme:

“Getting Grenada Private Sector Ready for Grenada’s Climate Finance (GPS-4-GCF)”

Implemented by: Grenada Development Bank

CONSULTANCY SERVICES – CLIMATE CHANGE SPECIALIST (Adaptation & Mitigation)

Background:

Driven by private sector investments in tourism, education, transport, real estate and other business activities such as construction, retail trade, and agriculture, Grenada’s economy is highly vulnerable to the adverse impacts of climate change, such as extreme weather events and sea level rise, which result in significant damage to public and private infrastructure and disruption of services. To address this, the country has outlined in both its Nationally Determined Contributions (NDC) and National Adaptation Plan (NAP) ambitions to transition to a low-carbon, climate-resilient economy, which will require significant investments from the public and private sectors.

Private investment must play a critical role in shaping the development financing architecture for climate resilience, building and emission reduction at the national level, leveraging available public finance, and supporting additional direct private investments in risk-proofing and transitioning to renewable energy. Notwithstanding, numerous barriers to accessing finances have been identified, such as the unavailability of innovative financing instruments, inadequate knowledge and understanding of these instruments in the context of climate financing, and limited capacity to leverage public financing.

Through the Grenada Development Bank (GDB), with funding support from the Green Climate Fund (GCF), the Government of Grenada seeks to develop an appropriate climate finance investment framework for private sector stakeholders. This is necessary within the local economy to increase adaptation and ensure a reduction in greenhouse gases (GHG) and attainment of its NDCs.

The **Getting Grenada Private Sector Ready for Grenada’s Climate Finance (GPS-4-GCF)** project aims to build the capacity of the private sector to invest in climate action and create an



enabling environment, while removing barriers to private sector investments. The outcome is that climate finance will be more effectively accessed and mobilized, and its use will be scaled up by both the public and private sectors for investments in climate change mitigation and adaptation. This will be achieved primarily through focused training and preparing private sector stakeholders to engage in the climate finance landscape, through policy and strategy development, preparation of communication tools, development of material and guidelines, and promoting information exchange among stakeholders through dialogue.

Targeted beneficiaries include:

- a) financial institutions – commercial banks, development banks, credit unions, regulatory bodies
- b) insurance companies and insurance service providers
- c) private sector businesses – hoteliers, micro, small, medium, and large commercial businesses
- d) commodity boards and state-owned enterprises
- e) private sector education and medical service providers, and training agencies
- f) construction service providers - builders, architects, engineers, etc.

Consultancy Objectives:

The GDB seeks to engage a short-term consultant to enhance Grenada's private sector's readiness to access climate finance.

The Climate Change Project Development Specialist will be responsible for delivering the following Outputs. All activities outlined for the process, particularly stakeholder engagements for capacity building, must be carried out with a gender-sensitive lens, with an emphasis on developing countries.

Outcome 1.3:

Relevant country stakeholders (which include executing entities, civil society organizations, and the private sector) have established adequate capacity, systems, and networks to support the planning, programming, and implementation of GCF-funded activities.

Output 1.3.1:

Private Sector Stakeholders are trained to prepare and/or contribute to the preparation of GCF Project Concepts and Proposals, as well as equipped to effectively engage with Accredited Entities (AE) and the National Designated Authority (NDA) on proposals developed.

- Activity 1.3.1.1:



Design and develop training manuals/modules on the preparation of GCF Concept Notes and Proposals

- **Deliverable 1.3.1.1.1:**
Validated training manuals/modules, training manual on preparation of GCF Project / Concepts and Proposals for private sector stakeholders
- Activity 1.3.1.2:
Conduct a Training Workshop targeting private sector stakeholders in GCF project concept note and proposal development, and to identify climate change and mitigation challenges in their sector, and investment opportunities to address those challenges.
- **Deliverable 1.3.1.2.1:**
A workshop report containing identified adaptation and mitigation challenges and investment opportunities is prepared, validated, and finalized. A gender-sensitive approach will be taken to participation in the training, and reports must include gender disaggregation. The workshop report must also include a participant baseline assessment before the training session and a follow-up assessment and evaluation after the training.

Output 1.3.5:

Certified, technically and professionally trained people in the labour force to undertake climate change mitigation and adaptation activities

- Activity 1.3.5.1:
Prepare gender inclusive certified technical training courses/ programs in climate resilience and emission reduction technologies and practices for sector specific target groups (e.g., architects, construction industries, agricultural business, tourism, financial sector etc.) to be integrated into existing Curricula of the TA Marryshow Community College (TAMCC), the National Training Agency (NTA) and other vocational training institutions such as the New Life Organization (NEWLO).
- **Deliverable 1.3.5.1.1:**
Validated technical training courses and programs for targeted groups, including reports on meetings and consultations held with stakeholders to develop the training program. A gender-sensitive approach will be taken to participation in the training.
Training courses should include provisions for a participant baseline assessment before the training sessions and a follow-up evaluation after the final training session.



- Activity 1.3.5.2:
Conduct “train-the-trainers” training courses for technical persons in the targeted organizations.
The criteria for participation will be developed by the project specialist, and the targeted sectors will be invited to recommend participants who meet the set criteria.
- **Deliverable 1.3.5.2.1:**
Validated training-the-trainer program and report on training conducted. A gender-sensitive approach will be taken to participation in the training.
The training program should include provisions for a participant baseline assessment before the training session, and a follow-up assessment and evaluation after the training

Output 1.3.6:

The private sector is actively engaged and supported throughout the life cycle of climate change-related private sector projects and investments, i.e., from concept development to ex-post evaluation, utilizing a knowledge-sharing and learning platform.

- Activity 1.3.6.1 (b):
Using the stakeholders’ knowledge sharing and learning dialogue platform developed for consultations with the private sector, regarding project ideas, concepts, and proposals to be submitted to the Fund, with linkages to the work of the UNFCCC Focal Point as well as the local Climate Change Focal Point Network, host a 1day structured dialogue with stakeholders
- **Deliverable 1.3.6.1.1 (b):**
Dialogue report, outlining stakeholders’ concerns, opportunities, and challenges identified in the articulated procedures and process for engaging with the private sector knowledge sharing and learning platform.

Outcome 4.1:

An increase in the number of quality project Concept Notes developed and submitted

Output 4.1.1:

Three concept notes targeting RE/EE and adaptation investments in the private sector developed.

- Activity 4.1.1.1:
Develop and submit three Concept Notes (with identified AE/DAE) targeting (RE/EE) and adaptation investments in the private sector. More specifically, the focus will be on



the energy, construction, and business sub-sectors. Consultants will be hired to support the preparation/development of the Concept Notes.

- **Deliverables 4.1.1.1.1:**
Three Concept Notes targeting (RE/EE and adaptation investments in the private sector developed and submitted to the GCF.
- Activity 4.1.1.2:
Development of pre-feasibility studies (if applicable to support the Concept Notes. Consultants will be hired to conduct the required pre-feasibility studies if required.
 - **Deliverables 4.1.1.2.1:**
Pre-feasibility studies (if applicable) to support the Concept Notes developed and submitted to the GCF.

General Terms, Qualifications, and Experience:

The Climate Change Project Development Specialist will be engaged in a fixed-price consultancy, which is expected to be implemented within six months.

The Climate Change Project Development Specialist must possess the following qualifications, skills, and demonstrated experiences:

Education:

A Graduate degree in Project Planning or Development, International Development Studies, Climate Finance, Business Administration, Natural Resources/Environmental Science / Management, or related discipline.

A background in other areas may be considered based on experience and performance in previous positions.

Experience:

- A minimum of five (5) years proven experience in project/programme development and project cycle management, preferably in the Caribbean, or other countries of a similar nature, as it relates to geographic, financial, and cultural factors
- At minimum five (5) years of experience in Green Climate Fund project development, projects, and programs; financial capacity management assessment, institutional capacity building, institutional management, climate finance, public financial management, and project development and management



- At minimum, 5 years of experience in the implementation of climate adaptation and or mitigation projects
- At minimum, 5 years of experience in private, public, and/or climate finance and project design with national governments and private sector organizations, throughout a project life cycle from concept design and development to project evaluation
- Experience in the creation of knowledge-based products for use nationally and regionally, using scientific tools and techniques, with an emphasis on climate change, climate finance

Skills and Competencies:

- Demonstrated experience in project development and management with the Green Climate Fund
- Demonstrated experience with knowledge management tools and the development of related products.
- Experience and demonstrated ability in conducting qualitative research- data collection and evaluation of raw data.
- Experience in working with a wide range of stakeholders (private, governmental, etc.) and partnership building.
- Experience in the use of the CCORAL Tool and or any other current risk screening tool
- Strong analytical skills and ability to adapt to the national context.
- Excellent advocacy, communication, and organizational skills.
- Proactive, motivated, and meticulous with an ability to be flexible and adaptive.
- Strong knowledge of Microsoft Office applications, mainly Excel, Word, SPSS, and PowerPoint